

Invitation for Pre-Qualification of Contractors for the 2012 Capital Projects

The National Universities Commission is desirous of executing its 2012 Capital Projects and Services on contract and wishes to invite reputable companies with good track record of performance and experience for the execution of the following projects:

a. Rehabilitation of Abuja Office:

Lot 1A: Provision of Furniture and Fittings (Extension Building

Lot 1B: Provision of Furniture and Fittings (Main Building).

Lot 1C: Tiling of Directors Office (Phase 1).

b. Rehabilitation/Upgrading of Facilities (NUC Secretariat, Abuja and NUC

Liaison Office, Lagos):

Lot 2A: Replacement of Curtain Wall (NUC Main Building, Abuja)

Lot 2B: Rehabilitation of NUC Auditorium, Abuja.

Interested Contractors are expected to submit Technical Pre-Qualification and Financial Bid Documents with the payment of a non-refundable fee of N20,000.00 (Twenty thousand Naira. only) to NUC Treasury in Bank Draft in favour of NUC as "Processing fee" for each lot.

For the Pre-Qualification assessment, Tenderers are expected to submit the following documents.

- i. Evidence of Incorporation by the Corporate Affairs Commission,
- ii. Letter of Sank reference.
- iii. Evidence of current registration with the Federal Ministry of Works (where applicable).
- iv. Evidence of Current Tax Clearance Certificate for the last 3 years (2009 – 2011).
- v. Comprehensive Company Profile Including names of principal shareholders and key staff, qualifications and genuine reachable addresses and phone numbers (enclose photocopies of credentials).
- vi. Verifiable Plants and Equipment of the Company (where applicable).
- vii. Details of previous relevant jobs indicating clients, contract sum, year of award and date of completion (with evidence)
- viii. Evidence of Financial Capability and access to Financial Resources from a reputable Bank.
- ix. A sworn affidavit that all documents submitted are genuine and verifiable,
- x. A sworn affidavit that none of its Directors has been convicted in any Country
- xi. Evidence of compliance with PENCOM Act,
- xii. Evidence of current registration with Federal Ministry of works

The Commission reserves the right to verify the authenticity of Claims made in the pre-qualification documents as submitted and original document may be requested for sighting.

Submission of Documents

Technical and Financial Bid documents with 5-No. sets of photocopies each should be submitted in sealed separate envelopes clearly marked “2012 Pre-Qualification Lot.... And “2012 Financial Tender Lot.....” Name and mailing address of the Company shall be clearly stated at the back of each envelope. This should be addressed to:

The Executive Secretary

National Universities Commission

No. 26, Aguiyi Ironsi Street, Maitama

P.M.B. 237, Garki,

Abuja.

Tender documents are available for collection in Room 021 Ground Floor. NUC Secretariat, Abuja.

The Pre-Qualification Document should be submitted in the "Tender Box" located at the Reception of the National Universities Commission on or before 12 noon of 3rd September, 2012.

Tenderers are invited to attend the ceremony for the opening of the Prequalification Lots by 2:00p.m on 3rd September, 2012 at the NUC Conference Room.

Please note that Evaluation will be carried out at two stages;

1 – Technical Evaluation of the Pre-Qualification documents.

2. Financial Evaluation

However only the Companies who scale through stage 1 will have their Financial Bids opened.

Those who are not pre-qualified will have their financial bids returned to them unopened.

Executive Secretary

National Universities Commission